



**DUOS
ASINOS**
consulting

Duos Asinos Consulting doo is a growing company founded and based in Belgrade, Serbia, specializing in Information Technology and graphic & design services. Our experience spans from designing and building complex custom solutions for various industries, from telecommunications, retail, ecommerce, business intelligence, to hospitality, point of sales, manufacturing, document management, production processes, and many more.

Our team is growing, and we are looking for an experienced IT professional for the role of:

Project Manager

A new team based in Serbia will join forces with our client's existing IT division working in North America. The client is an innovative, world-wide renowned front-runner in its industry, with a huge user-base.

As a Project Manager, you will be responsible for ensuring all the pieces from all the different groups within or outside the organization are sequenced together properly to be successfully executed during each project or release cycle. Your responsibility also includes identifying and scoping business requirements into technical requirements to deliver large end to end projects.

What we are offering:

- Four-day working week as an option
- Healthy and friendly working environment with young talent and experienced leaders
- Choice of remote work from home or from our lovely offices
- Private health care
- Competitive salary
- MacBook pro equipment
- Paid sick leave
- Generous and flexible off-days options
- Support for new moms & dads
- Social events
- Opportunity to prove yourself, apply your skills and learn new ones
- Innovation-driven projects with cutting-edge technology
- Caring management

Expectations:

- Translate business needs and requirements into technical requirements
- Collaborate across teams and functions to create and refine detailed specifications for the Engineering teams to execute smoothly
- Participate in architecture reviews and ensure that architecture and other technical requirements meet the current and future business needs
- Manage overall project schedules and track progresses across teams to ensure project timelines are met
- Coordinate all Scrum related activities within the technical teams and act as an interface to the product and other business teams
- Ensure all key decisions are documented and well communicated to all stakeholders and appropriate teams
- Provide status updates to all key stakeholders
- Create workflows for all key stakeholders to sign off before development begins
- Fill in the voids and do what it takes to get each job done on time and on budget

Requirements:

- Minimum 5 years of experience as a Program Manager/Project Manager in a high paced software environment
- Minimum 3 years of experience in practicing agile development methodologies
- Great problem solving, strategic thinking, analytical and technical skills
- Excellent interpersonal, communication and management of expectation skills
- Self-driven and ability to work with minimal direction and supervision
- Excellent documentation skills in creating detailed specs and user stories
- Outstanding presentation and demo skills
- Project management experience in delivering cross-team software solutions
- PMP certification an asset
- Bachelor's degree in a technical discipline (Electrical Engineering, Computer Science, Computer Engineering, Software Engineering, System Design) preferred

If you find yourself suitable for this position, please send us your CV to office@duosasinos.com
